

JOB ANNOUNCEMENT
Marketing & Communications Associate

The Delaware Community Foundation seeks an energetic, resourceful and experienced communications professional to join our organization at this exciting time of transformation and growth. Reporting to the Vice President for Marketing & Communications, the selected candidate will execute marketing and communications functions and contribute to development of the DCF's strategic marketing and communications planning.

Core skills include storytelling, writing, editing, research and project management. Specific responsibilities will include developing and/or contributing to development of content for the monthly e-newsletter, the annual report, press releases, blog posts, social media content, collaterals, advertising, correspondence and other communications; updating the website; creating blast emails; creating and maintaining editorial and social media calendars; taking photographs; providing support for events; and working with designers and other contractors.

Minimum requirements are exceptional writing and editing skills; familiarity with social media and websites (website management experience preferred); the ability to interact positively with a broad variety of people; two to five years of professional experience in communications; and bachelor's degree.

We offer an attractive compensation and benefits program.

To apply, please send cover letter, resume, writing sample (required) and compensation expectations to search@Delcf.org. **Applications that do not include a writing sample will not be considered.**

To learn more about this position and DCF, please visit our website at delcf.org/careers.

Deadline: July 20, 2018

The Delaware Community Foundation is an equal opportunity employer and does not discriminate against any employee or applicant for employment based on race, religion, ethnicity, sex, marital status, age, national origin, sexual orientation, veteran status or disability.